

At MHESI ................................../.....................

Date ………………………………………………

**Notification Form for Thesis Defense Examination Result**

Subject: Notification of Thesis Defense Examination Result

To: Chairman of Graduate Committee of Program in Drug and Cosmetic Innovation

This is to notify that the Committee for Thesis Defense Examination has administered the defense exam to (Mr./Mrs./Miss) ………………................................……………student ID no. ……..………………

level of study  Master’s Degree, Plan…………………………  Doctoral Degree Type …………………

Majoring in …………………………………………………………………………………………….……….

on [date] ……………………..[month]……………………………..[year]…………………………and hereby informed that the exam result is as follows:

🞎 Passed without amendments

🞎 Passed with minor amendments

🞎 Passed with major amendments on ……………………………………………..…………………………….

……………………………………………………………………………………………………………………

and are required to finish all amendments within [date]……… ……./[month]……… ….[year]…….…………

🞎 Failed

For your information and further actions

Sign………………………………Chairman

(……………………………………………)

Sign………………………………Committee member

(……………………………………………)

Sign………………………………Committee member

(……………………………………………)

Sign………………………………Committee member

(……………………………………………)

Sign………………………………Committee member

(……………………………………………)

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| **➊ Graduate Program Committee** | **➋ College of Graduate Studies** |
| 🞎 Be notified the exam result  🞎 Other comments ………………………………………………………  Sign………………………………………………  (………………………………..………………)  **Chairman of Graduate Program Committee**  Date………….……….………………… | 🞎 Form receiver …………..................................  Date ...................................................................  🞎 Recorder.............................................................  Date ...................................................................  Sign………………………..…………. Recorder  Date………….………………………… |

**A Guideline for Notification of Thesis Examination Result**

1. A Graduate Program Office prints out the Notification Form at <https://grad.wu.ac.th> and submits to Chairman of Thesis Defense Examination for further action.
2. Chairman of Thesis Defense Examination fills out the form, writes down the examination result and get the form signed by all committee members to verify the result, and submits it to Graduate Program Committee for their acknowledgment (within 2 weeks after examination date).
3. The Graduate Program Officer submits the approved form to the CGS.
4. A CGS officer rechecks the form before recording the data into CES system.

Graduate Program Officer

Obtain the Notification Form at https://grad.wu.ac.th

Inform the exam result

Graduate Program Committee

Submit the approved form to CGS

Graduate Studies Program Officer

Recheck and record the data into CES system

CGS Officer

Fill out the form, write down the examination result and get the form signed by all committee members to verify the result, and submits it to Graduate Studies Program Committee for their acknowledgment (within 2 weeks after   
examination date)

Chairman of Thesis Defense Examination

**Details of thesis revision issues**

The thesis content issues need to be corrected. If the paper space is not enough, you can type or write additional attachments.

**1. Thesis title**

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**2. Academic content**

2.1 Abstract

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2.2 Introduction / Review literatures

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2.3 Objective

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2.4 Materials and Methods

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2.5 Results

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2.6 Discussion

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2.7 Conclusion and Recommendations

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2.8 Other comments

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**3. Thesis writing style and formatting**

3.1 Language

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3.2 Front Matter and Title Page

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3.3 List of Contents / List of Tables / List of Figures / List of Abbreviation

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3.4 Tables / Figures / Legends (Captions) and Numbering

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3.5 Terminology, Units and Abbreviations

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3.6 References

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3.7 Back Matter (Appendix / Glossary / Index)

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3.8 Other comments

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Sign………………………………………Student

(……………………………………………)

Sign……………………………………………Chairman

(……………………………………………)

Sign……………………………………………Committee member

(……………………………………………)

Sign…………………………………………….Committee member

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Sign………………………….…………………Committee member

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Sign……………………………………………..Committee member

(……………………………………………)

**Evaluation Form for Master Thesis Examination**

Examination Committee and students are responsible for being aware of this rubric in advance of thesis examination. This form will be completed by the Examination Committee. Rubrics of items to be evaluated are displayed on the next page.

Student’s Name: ………….……………………………………………………….

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **items to be evaluated** | **expected value (master)** | Please indicate score **from 1 to 5** based on rubrics (next page)1 | weight | score x  weight |
| **1. quality of content (45%)** |  |  |  |  |
| 1.1 significance and originality | 3 |  | x 6 |  |
| 1.2 soundness of methodology | 3 |  | x 3 |  |
| **2. overall quality of writing (15%)** | 3 |  | x 3 |  |
| **3. presentation (10%)** |  |  |  |  |
| 3.1 personality, language, and communication | 3 |  | x 1 |  |
| 3.2 quality of presentation media and presentation time | 3 |  | x 1 |  |
| **4. responses to the questions (30%)** |  |  |  |  |
| 4.1 response to simple questions | 3 |  | x 2 |  |
| 4.2 response to complex questions | 3 |  | x 2 |  |
| 4.3 understanding his/her own thesis and  confidence in response to questions | 3 |  | x 2 |  |

\* Allow decimal points in scores such as 3.5

**Total score……………….**

** Pass60**

** Fail<60**

Sign………………………………………Chairman/Committee

(……………………………………………)

Date……………………………………............

**Evaluation Form for PhD Thesis Examination**

Examination Committee and students are responsible for being aware of this rubric in advance of thesis examination. This form will be completed by the Examination Committee. Rubrics of items to be evaluated are displayed on the next page.

Student’s Name:………….……………………………………………………….

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **items to be evaluated** | **expected value**  **(PhD)** | Please indicate score  **from 1 to 5** based on rubrics (next page)1 | weight | score x  weight |
| **1. quality of content (45%)** |  |  |  |  |
| 1.1 significance and originality | 3.5 |  | x 6 |  |
| 1.2 soundness of methodology | 3.5 |  | x 3 |  |
| **2. overall quality of writing (15%)** | 3.5 |  | x 3 |  |
| **3. presentation (10%)** |  |  |  |  |
| 3.1 personality, language, and communication | 3.5 |  | x 1 |  |
| 3.2 quality of presentation media and presentation time | 3.5 |  | x 1 |  |
| **4. responses to the questions (30%)** |  |  |  |  |
| 4.1 response to simple questions | 3.5 |  | x 2 |  |
| 4.2 response to complex questions | 3.5 |  | x 2 |  |
| 4.3 understanding his/her own thesis and  confidence in response to questions | 3.5 |  | x 2 |  |

\*Allow decimal points in scores such as 3.5

**Total score……………….**

** Pass70**

** Fail<70**

Sign………………………………………Chairman/Committee

(……………………………………………)

Date………………………………………………..

**Rubric for Evaluating Both Master and PhD.Theses**

Please rate various aspects of thesis examination using the specified rubrics. If description under rubrics is not fitted or relevant to your situation, the Committee may modify it as deemed appropriate, or select the score with description closest to your situation.

|  |  |  |  |
| --- | --- | --- | --- |
| **domain** | **subdomain** | **score** | **rubrics** |
| **1. quality of content (45%)** | significance and originality  (30%) | 1 | no originality with substantial similarity to theses, studies, or works that have already been proposed. |
| 2 | minor degree of originality with minimal variation from theses, studies, or works that have already been proposed. |
| 3 | acceptable degree of originality with rather difference from theses, studies, or works that have already been proposed. |
| 4 | high degree of originality with significant difference from theses, studies, or works that have already been proposed |
| 5 | has one of the following characteristics:   The study leads to the formation of **new theory or ideas,** or refutation of old theory/ideas or significant revision/modification of existing theory/ideas.   The study develops **new and better research methodology/tools**, or refutes old methodology/tools or significantly revises/modifies existing methodology or tools.   The study discovers **new body of knowledge, process for production, management, or service provision and innovation** beneficial to academic field, industries or society, or significantly revises/modifies existing knowledge, process or innovation. |
|  | soundness of  methodology  (15%) | 1 | bad choices of methodology/tools in the study |
| 2 | methodology/tools need major improvements in order to ensure validity and reliability of the study |
| 3 | some aspects of methodology/tools need minor improvements in order to ensure validity and reliability of the study |
| 4 | methodology/tools **ensures validity and reliability** of the study |
| 5 | methodology/tools **ensures high degree of validity and reliability** of the study |
| **2. overall quality of writing (15%)** | Overall quality of writing (15%) | 1 |  inadequate explanation on rationale, results, and discussion of the study   majority of figures/tables are hard to follow   ethical consideration is not mentioned   no citations when needed, incorrect references and citations, incomplete reference list, incorrect format |
| 2 |  some explanations are written on rationale, results, and discussion of the study, **but incomplete**   some figures/tables are hard to follow   ethical issues are considered but not well addressed   citations are provided when needed, incorrect references and citations, incomplete reference list, incorrect format |
| 3 |  adequate detail on rationale, results, and discussion of the study and **clearly written**   majority of figures/tables are clear & easy to follow   ethical issues are considered and well addressed.   citations are provided when needed, accurate references and citations, incomplete reference list, incorrect format |
| 4 |  adequate detail on rationale, results, and discussion of the study and **effectively written**   most figures/tables are clear & easy to follow   ethical issues are considered and well addressed.   citations are provided when needed, accurate references and citations, complete reference list, incorrect format |
| 5 |  adequate detail on rationale, results, and discussion of the study and **exceptionally written**   almost all figures/tables are clear   ethical issues are considered and well addressed.   citations are provided when needed, accurate references and citations, complete reference list, correct format |
| **3. presentation (10%**) | 3.1) personality, language, and communication (5%) | 1 |  eye contact avoided   present with note reading   poor English (if present in English)   gestures during presentation need improvement in many aspects |
| 2 |  some but inadequate eye contact   present with incorrect English (if present in English)   some gestures during presentation need improvement |
| 3 |  adequate eye contact   present with understandable English (if present in English)   appropriate gestures during presentation |
| 4 |  adequate eye contact   present with good English (if present in English)   effective gestures during presentation |
| 5 |  adequate eye contact   present with very good command of English (if present in English)   professional gestures during presentation |
|  | 3.2) quality of presentation media and presentation time  (5%) | 1 |  inappropriate graphics are used in media   inappropriate text size in most of the media   no references are cited when needed   finish presentation more than 15 min before or after the time agreed upon |
| 2 |  graphics are not related to presentation   inappropriate text size in many media   no references are cited when needed   finish presentation 11-15 min before or after the time agreed upon |
| 3 |  graphics support text and presentation   inappropriate text size in some media   no references are cited when needed   finish presentation 7-10 min before or after the time agreed upon |
| 4 |  graphics explain text and presentation   appropriate text size in nearly all media   references are completely cited when needed   finish presentation 3-6 min before or after the time agreed upon |
| 5 |  graphics explain text and presentation   appropriate text size in all media   references are completely cited when needed   professional and well-organized media   finish presentation less than 3 min before or after the time agreed upon |
| **4. responses to the questions (30%)** | 4.1) response to simple questions  (10%) | 1 | not able to provide appropriate answers to any questions |
| 2 | able to provide accurate answers to a few questions |
| 3 | able to provide appropriate answers to some questions |
| 4 | able to provide appropriate answers to most questions |
| 5 | able to provide appropriate answers to nearly all questions |
|  | 4.2) response to complex questions  (10%) | 1 | not able to provide appropriate answers to any questions |
| 2 | able to provide appropriate answers to a few questions with some guidance |
| 3 | able to independently provide appropriate answers to a few questions |
| 4 | able to independently provide appropriate answers to some questions |
| 5 | able to independently provide appropriate answers to most questions |
|  | 4.3) understanding his/her own thesis and confidence in response to questions (10%) | 1 | not understand of his/her own work  no confidence in answering/discussion |
| 2 | demonstrate fair understanding of his/her own work, fair confidence in answering/discussion |
| 3 | demonstrate adequate understanding of his/her own work, and adequate confidence in answering/ discussion |
| 4 | demonstrate good understanding of his/her own work, and a high degree of confidence in answering/discussion |
| 5 | demonstrate very good understanding of his/her own work, and a very high confidence in answering/discussion |